



Rural Transaction Centre – Council Services – Library – Banking  
Maritime Museum – Visitor Information – Government Services



**Port MacDonnell Community Complex**

5-7 Charles Street Port MacDonnell SA 5291

PO Box 724 Mount Gambier SA 5290

Phone 08 8738 3000 Email rtc@dcgrant.sa.gov.au

www.portmacdonnell.sa.au

**Summer Opening Hours**

Mon-Thu 9am-5pm

Fri 9am-8pm

Sat & Sun 10am-4pm

Closed Public Holidays

# Craft & Produce Market

3<sup>rd</sup> Sunday Monthly  
11am – 3pm

Dear Trader

Welcome to the Port MacDonnell Community Complex Craft and Produce Market. It is preferable that all items offered for sale are handmade, grown or produced locally; however other items may be considered at the discretion of the organisers. Second hand or electrical items must not be sold.

Site sizes and fees are listed below. **Bookings must be received by post, email or hand delivery to one of the above addresses at least one week prior to each market date.**

Vendors may set up from 10am; inside sites must be removed from the complex by 4pm. A limited number of tables are available for hire but must be booked in advance; please feel free to bring your own.

**A copy of your Public Liability Insurance and payment in full  
MUST be given to Staff inside the Complex before setting up your site.**

*NB: THE ORGANISERS WILL NOT PROVIDE PUBLIC LIABILITY OR PRODUCT LIABILITY INSURANCE. THIS IS THE RESPONSIBILITY OF THE EXHIBITOR. A COPY OF YOUR PUBLIC LIABILITY INSURANCE MUST BE PRESENTED AT THE COMMENCEMENT OF EACH MARKET.*

**APPLICATION FORM: to obtain a site, please return this form at least 1 week prior to each market date**

EXHIBITOR'S TRADING NAME:.....

CONTACT NAME:..... PHONE: .....

EMAIL ADDRESS: ..... PUBLIC LIABILITY INSURANCE YES/NO

RESIDENTIAL ADDRESS:.....

POSTAL ADDRESS:..... POSTCODE:.....

DESCRIPTION OF PRODUCT/SERVICE:.....

SITE TYPE	QTY	COST	TOTAL
Indoor site approx 1.8m front x 2m deep	.....	@ \$20	\$
Outdoor site approx 3m front x 2m deep	.....	@ \$20	\$
Food Catering site (ie coffee, donuts, BBQ, etc)	.....	@ \$40	\$
Community Group fundraising site	.....	@ free	\$
Trestle Table Hire	.....	@ \$10	\$
Power required? (Limited access)	Yes/No		
(Power leads must be supplied by trader, and be approved & safety tagged)		<b>TOTAL COST</b>	<b>\$</b>

**(The organisers retain the right to refuse any application received and the right to refuse entry to any person on the day of the event – no second hand or electrical items)**